



**BENTON-FRANKLIN HEALTH DISTRICT
BOARD OF HEALTH**

MEETING MINUTES

March 18th, 2020

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IN ATTENDANCE

Benton	<input type="checkbox"/>	Commissioner Beaver	<input checked="" type="checkbox"/>	Jason Zaccaria, BFHD Administrator & BOH Executive Secretary
	<input checked="" type="checkbox"/>	Commissioner Delvin	<input checked="" type="checkbox"/>	Dr. Amy Person, BFHD Health Officer
	<input checked="" type="checkbox"/>	Commissioner Small	<input checked="" type="checkbox"/>	Lisa Wight, BFHD Sr. Human Resources Manager
Franklin	<input checked="" type="checkbox"/>	Commissioner Didier	<input checked="" type="checkbox"/>	Jeff Jones, BFHD Sr. Finance Manager
	<input checked="" type="checkbox"/>	Commissioner Koch	<input checked="" type="checkbox"/>	Rick Dawson, Sr. Surveillance & Investigation Manager
	<input checked="" type="checkbox"/>	Commissioner Peck	<input checked="" type="checkbox"/>	Carla Prock, Sr. Healthy People & Communities Manager
			<input checked="" type="checkbox"/>	Staff - Janae Parent, Administrative Services Manager
			<input checked="" type="checkbox"/>	Staff - Diane Medick, Administrative Assistant
			<input checked="" type="checkbox"/>	Staff – Eric Elsethagen, Information Systems &
			<input checked="" type="checkbox"/>	Visitor – Bethany Hickey, PTE Local 17 Union Rep
			<input checked="" type="checkbox"/>	Visitor –Annette Cary, Tri-City Herald Editor
			<input checked="" type="checkbox"/>	Visitor – Chris Hutsell, Incident Management Team
			<input checked="" type="checkbox"/>	Visitor – David Winter, Incident Management Team

CALL TO ORDER

Chairman Koch called the meeting to order at 1:30p.m.

APPROVAL OF MINUTES

Commissioner Didier moved to approve meeting minutes for December 18th, 2019 and February 19th, 2020. Commissioner Delvin seconded. Motion carried unanimously.

DISCUSSION ITEMS FROM THE PUBLIC/STAFF

N/A

UNFINISHED BUSINESS

None to report

NEW BUSINESS:

1. Health Officer Update – Dr. Amy Person

- a. Dr. Person stated that the community has had its first death related to COVID-19, and the Health District expects to see additional deaths as time goes on. While there was an absence of positive cases previously, it was likely that the virus was in the community already.



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- b. Initial activities for response include communication to the public, schools, and providers by advising individuals about social distancing and self-isolation. Staff have been working with schools and businesses regarding Governor Inslee's mandates around closures of school, food establishments, and limitations on public gatherings. Work is also being done with long-term care facilities including monitoring staff for signs of illness.
- c. Groups most likely to be impacted by COVID-19 are persons over the age of 60 and those with underlying health conditions. It is important to ensure that medical facilities have the capacity to take care of the sick, and the overall goal of community mitigation is to flatten the curve and slow down the rate of infection so that the healthcare system can adequately manage the number of individuals needing medical care.
- d. Anyone that does not need personal protective equipment (PPE), should leave the supplies for hospitals, healthcare facilities, and first responders that do need them. Commissioner Delvin asked if the local healthcare system has the capacity to bring in cases from surrounding counties like Yakima. Dr. Person stated that Benton and Franklin communities have the regional medical center, it is likely that the area will see cases not attributed to Benton and Franklin counties. Commissioner Delvin expressed concern with capacity and taking other county residents. Dr. Person noted that this is a concern across the state as well.
- e. Commissioner Didier asked Dr. Person if Health District staff knew how the recent case got here locally. Dr. Person stated that staff were just notified today and were actively investigating how the virus came in, where the person was, looking at the facility, and has requested support from state Department of Health to help evaluate infections that may be associated with a long-term living facility.
- f. Dr. Person also stated that as more communities and providers have the ability to test, the community will see positive cases increase rapidly, however right now testing is still being prioritized for highest risk categories.

2. Proposal of Board of Health COVID-19 Committee – Jason Zaccaria

- a. J. Zaccaria suggested that the Board of Health Finance Committee come together to review costs of the Health District's COVID-19 response activities thus far, noting that funding is expected to be coming in from the federal and state level in the coming future.
- b. J. Zaccaria also proposed continuing to involve a Commissioner from each county to participate on Local Decision Maker briefings to help keep the Board of Health up to date on the Health District's response. The Board agreed by consensus for Commissioner Koch and Commissioner Delvin to continue this effort.



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3. Review and approval of Resolution 20-01, Assignment of Interim Health Officer – Jason Zaccaria

- a. J. Zaccaria presented draft Resolution 20-01, Assignment of Interim Health Officer. The current resolution was last updated in 2012, and the previous Health Officer for Yakima Health District (YHD) has since retired. The presented draft resolution includes the updated information for the new YHD Health Officer.
- b. Commissioner Delvin moved to approve Resolution 20-01, Assignment of Interim Health Officer. Commissioner Didier seconded. Motion carried unanimously.

ANNOUNCEMENTS

Legislative Update - Jason Zaccaria

J. Zaccaria provided a legislative update and handout to the Board. Highlights of the update include reorganizing of environmental health laws, Coronavirus (COVID-19) response funding, and clarifying authority to the Liquor Cannabis Board in regulating marijuana vapor products.

J. Zaccaria also noted that there is a request to backfill Foundational Public Health Services (FPHS) from the state general fund.

APPROVAL OF VOUCHERS

Commissioner Delvin moved to approve vouchers 105-2019 through 108-2019 and vouchers 01-2020 through 25-2020 in the amount of \$1,914,512.07. Commissioner Didier seconded. The motion carried unanimously.

EXECUTIVE SESSION

Chairman Koch asked for a ten minute executive session, citing Revised Code of Washington (RCW) 42.30.140 to discuss collective bargaining at 1:55p.m.

At 2:05p.m. Chairman Koch called the regular session back to order, no action was taken.

DATE OF NEXT MEETING

Date of next meeting will be April 15th, 2020.



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ADJOURNMENT

Chairman Koch adjourned the meeting at 2:05p.m.

Signature on file

Commissioner Bob Koch
Chairman of the Board

Signature on file

Jason Zaccaria
Executive Secretary

