



**BENTON-FRANKLIN HEALTH DISTRICT  
BOARD OF HEALTH**

**SPECIAL MEETING**

**MEETING MINUTES**

**June 4<sup>th</sup>, 2020**

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**IN ATTENDANCE**

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<b>Benton</b>	<input type="checkbox"/>	Commissioner Beaver	<input checked="" type="checkbox"/>	Jason Zaccaria, Administrator & BOH Executive Secretary
	<input checked="" type="checkbox"/>	Commissioner Delvin	<input checked="" type="checkbox"/>	Dr. Amy Person, Health Officer
	<input checked="" type="checkbox"/>	Commissioner Small	<input checked="" type="checkbox"/>	Lisa Wight, Sr. Human Resources Manager
<b>Franklin</b>	<input checked="" type="checkbox"/>	Commissioner Didier	<input checked="" type="checkbox"/>	Jeff Jones, Sr. Finance Manager
	<input checked="" type="checkbox"/>	Commissioner Koch	<input checked="" type="checkbox"/>	Rick Dawson, Sr. Surveillance & Investigation Manager
	<input checked="" type="checkbox"/>	Commissioner Peck	<input checked="" type="checkbox"/>	Carla Prock, Sr. Healthy People & Communities Manager
			<input checked="" type="checkbox"/>	Janae Parent, Administrative Services Manager
			<input checked="" type="checkbox"/>	Diane Medick, Administrative Assistant
			<input checked="" type="checkbox"/>	Eric Elsethagen, Information Systems & Security

**CALL TO ORDER**

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Chairman Koch called the meeting to order at 3:03 p.m.

**NEW BUSINESS:**

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**1. Review of Health Officer Letter of Recommendation to Move from Phase 1 to Phase 2 – Dr. Amy Person**

- a. Dr. Person read aloud to the Board of Health the Letter of Recommendation to move from Phase 1 to Phase 2. A copy of the signed letter and metrics has been included with the Board of Health (BOH) records for this meeting.
- b. Dr. Person stated that if both counties can make a serious and combined effort that the community can be successful in moving from Phase 1 to Phase 2. Success moving forward for the community looks like the least amount of damage possible in spreading the infection, as well as the effect on social, emotional and economic impact on the well-being of individuals and the community.
- c. The community will need to demonstrate the activities to the state in order to move forward. One significant step is that Dr. Person will be issuing a Health Officer directive for requiring face coverings while in public. This is a similar action taken by other area counties including Yakima.
- d. A successful application is also going to require Benton and Franklin counties to demonstrate capacity to support contact tracing and case investigations. The Health District has received offers from the counties and cities to help bridge in the Health District's staffing resources.
- e. This is not going to be an easy lift since the neither counties are meeting the metrics, but a case can be made for moving forward. Even if the two counties



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were to remain in phase 1, there would still likely be an increase in cases based on personal behaviors from individuals in the community.

- f. Commissioner Peck asked for clarification of the Health Officer's directive for face coverings and whether it is for confined spaces and those in close proximity, or if it is broad and applies across the board. Dr. Person clarified it is for confined spaces and for those in close proximity. This directive is a recommendation and there is no stipulation in the directive for enforcement or punishment for those that do not comply.
- g. Commissioner Delvin thanked Dr. Person for writing the letter and the directive and encouraged other Commissioners to model for the community, facemask coverings. Commissioner Delvin asked Jason Zaccaria when the applications will be ready for review and approval. J. Zaccaria stated that likely both applications will be ready by Tuesday, June 9<sup>th</sup>, 2020. Once approved by the Board of Health, both applications will go back to their respective County Commissions for final approval and submission to the state.
- h. Commissioner Didier expressed concern with issuing a masking directive and fines being issued to those that do not comply. Commissioner Koch reiterated what Dr. Person had stated previously and that there would not be any enforcement or fines for not following the directive. Commissioner Delvin added that Labor and Industries has issued a requirement for work sites to require masking which may come with fines.

**2. Review and approval of Resolution 20-02, Accepting the Local Health Officer's Recommendation to Apply for a Variance from Phase 1 to Phase 2 for Benton County – Jason Zaccaria**

Commissioner Small moved to approve Resolution 20-02, Accepting the Local Health Officer's Recommendation to Apply for a Variance from Phase 1 to Phase 2 for Benton County. Commissioner Delvin seconded.

Commissioner Peck expressed concern with voting on a resolution that would affect the health and welfare of citizens of another county. Commissioner Small indicated that the vote for the resolution is acting under the Board of Health, not under the county commission. Commissioner Delvin noted that per the By-Laws, it will require two Commissioners from each county to pass the resolution.

The motion carried unanimously.



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**3. Review and approval of Resolution 20-03, Accepting the Local Health Officer's Recommendation to Apply for a Variance from Phase 1 to Phase 2 for Franklin County – Jason Zaccaria**

Commissioner Peck moved to approve Resolution 20-03, Accepting the Local Health Officer's Recommendation to Apply for a Variance from Phase 1 to Phase 2 for Franklin County. Commissioner Koch seconded. The motion carried unanimously.

**ADJOURNMENT**

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Chairman Koch adjourned the meeting at 3:31 p.m.

*Signature on File*

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Commissioner Bob Koch  
Chairman of the Board

*Signature on File*

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Jason Zaccaria  
Executive Secretary

