



**BENTON-FRANKLIN HEALTH DISTRICT
BOARD OF HEALTH**

SPECIAL MEETING

MEETING MINUTES

July 2nd, 2020

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IN ATTENDANCE

Benton	<input checked="" type="checkbox"/>	Commissioner Beaver	<input checked="" type="checkbox"/>	Jason Zaccaria, Administrator & BOH Executive Secretary
	<input checked="" type="checkbox"/>	Commissioner Delvin	<input checked="" type="checkbox"/>	Dr. Amy Person, Health Officer
	<input checked="" type="checkbox"/>	Commissioner Small	<input checked="" type="checkbox"/>	Lisa Wight, Sr. Human Resources Manager
Franklin	<input checked="" type="checkbox"/>	Commissioner Didier	<input checked="" type="checkbox"/>	Jeff Jones, Sr. Finance Manager
	<input checked="" type="checkbox"/>	Commissioner Koch	<input checked="" type="checkbox"/>	Rick Dawson, Sr. Surveillance & Investigation Manager
	<input checked="" type="checkbox"/>	Commissioner Peck	<input checked="" type="checkbox"/>	Carla Prock, Sr. Healthy People & Communities Manager
			<input checked="" type="checkbox"/>	Janae Parent, Administrative Services Manager
			<input checked="" type="checkbox"/>	Kyle Stoddard, Systems Analyst

CALL TO ORDER

Chairman Koch called the meeting to order at 4:02p.m.

NEW BUSINESS:

COVID-19 Update – Jason Zaccaria & Dr. Amy Person

1. The Health District has been working with the Department of Health (DOH) since submitting applications 3 weeks ago. The Health District has come to an agreement with DOH on the Roadmap to Recovery plan document that was sent out. A copy of the Roadmap to Recovery has been included with the BOH records for this meeting.
2. Recent updates include the concept of law enforcement encouraging masking, and removal of language regarding enforcement. Additionally, the Health District agreed to do observational masking usage surveys on a weekly basis rather than every two weeks.
3. Commissioner Beaver motioned to approve the Roadmap to Recovery plan as presented. Commissioner Small seconded.
4. Commissioner Didier asked for discussion, and went on to seek clarification if DOH or Labor and Industries (L&I) would be enforcing the masking requirement. J. Zaccaria stated that DOH is not likely going to enforce, but L&I could be a possibility. Commissioner Didier noted that the Roadmap includes a request for \$15,000 a month for media and building of capacity for case and contact investigations for 45 full time equivalent employees and asked if this was prior to, or an additional increase. J. Zaccaria stated there has been several versions of this document through the negotiation process, but anything listed in the plan in terms of a resource request should be coming from DOH.
5. The motion carried with 4 approving, 1 nay from Commissioner Didier.



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6. J. Zaccaria asked the Board of Health for consideration of a motion to move from Phase 1 to Phase 1.5.
7. Commissioner Beaver motioned to go from Phase 1 to Phase 1.5 as discussed. Commissioner Delvin seconded.
8. Commissioner Peck joined the meeting.
9. Commissioner Didier expressed interest in voting for moving Phase 1.5, but without the stipulations identified in the previously approved Roadmap to recovery.
10. Commissioner Delvin recommended an amendment be made to the motion for Benton and Franklin counties moving from Phase 1 to Phase 1.5 including the Roadmap to Recovery.
11. Commissioner Beaver motioned to amend the previous motion for Benton and Franklin counties moving from Phase 1 to Phase 1.5 to include the Roadmap to Recovery. Commissioner Delvin seconded the amended motion. The amended motion carried 5 to 1, with Commissioner Didier voting against the amended motion.
12. Commissioner Koch then called for a vote on the motion on the floor. The motion carried 5 to 1, with Commissioner Didier voting nay.
13. Commissioner Delvin noted that businesses in Benton County can drop business plans in the drop box to be installed tomorrow or they can be emailed to the county. Commissioner Koch noted that there is also a drop box for businesses in Franklin County and plans can be emailed to Franklin County as well.

ADJOURNMENT

Chairman Koch adjourned the meeting at 4:25p.m.

Signature on File

Commissioner Bob Koch

Chairman of the Board

Signature on File

Jason Zaccaria

Executive Secretary

