



**Benton-Franklin Health District**  
**Board of Health Meeting**

**Date: Wednesday, November 29<sup>th</sup>, 2023**

**Time: 1:30 p.m. – 3:00 p.m.**

**Attend In-Person**

**Address:** 7102 W. Okanogan Pl., Kennewick, WA 99336

**Room:** 2<sup>nd</sup> Floor, Boardroom

**Attend Virtually**

**Host:** Zoom (Details Below)

**Meeting Link:** [Click here to join the meeting](#)

**Phone:** 1.669.900.6833

**Meeting ID:** 181 489 876

**Password:** 091279

**AGENDA**

1) Call to Order – Will McKay

2) Approval of October 18<sup>th</sup>, 2023 Regular Board of Health Meeting Minutes – Will McKay

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

3) Public Comment is available by:

- Sending in questions or concerns ahead of time to [boardofhealth@bfhd.wa.gov](mailto:boardofhealth@bfhd.wa.gov), or
- Participating virtually, using teleconference software Zoom, or
- In-person

4) Senior Staff Comment: (if any)

5) Unfinished Business:

- 1152 – 4<sup>th</sup> Member Recruitment Update – Janae Parent
- District Administrator Recruitment/Committee Update - Janae Parent

6) New Business:

- Review and Approval of Resolution #23-04 – Appointment of Health Officer – Janae Parent and Heather Hill

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

- Review and Approval of Resolution #23-05 – Appointment of Interim Health Officer In Times of Need – Janae Parent and Heather Hill

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

- Health Officer Update – Dr. Giske/Heather Hill

**Benton-Franklin Health District Locations:**

7102 W. Okanogan Place  
Kennewick, WA 99336  
Phone: 460-4200

412 W. Clark St.  
Pasco, WA 99301  
Phone: 547-9737



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- d. Algae Season Wrap Up – Erin Hockaday
- e. Review and Approval of draft 2024 BFHD Budget – Kyle Phillips & Sr. Staff

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

7) Announcements: (if any)

8) Approval of Vouchers – Will McKay

Move that the Board of Health approves payment of voucher numbers 83-2023 through 95-2023 in the amount of \$1,214,865.03.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

9) Executive Session:

a. Review of Collective Bargaining (RCW 42.30.140) – Will McKay

b. Review of Agency Litigation or Potential Litigation (RCW 42.30.110 (1)(i)) – Will McKay

10) Date of Next Meeting: December 20<sup>th</sup>, 2023 – Will McKay

11) Adjournment – Will McKay

JP/lc

c: Christopher Mertens, BFHD Attorney

Jerrod MacPherson, Benton County Administrator

Matt Rasmussen, Deputy Benton County Administrator

Mike Gonzalez, Franklin County Administrator

Tri-City Herald

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